

Agenda

1. Welcome, Apologies and Declarations of Interests (Chair)

Members are invited to raise any new declarations of interest or existing declarations relevant to any of the agenda items below.

2. Minutes of Previous Meeting (Chair)

2.1. Minutes of the University Board Meeting, 22 September 2023

To approve

 2.1 UB Minutes 22 September 2023 Unconfirmed Draft.pdf (6 pages)

2.2. Matters Arising and Actions Register


To note

 2.2 Board Actions Register 2023-24.pdf (1 pages)

3. Context Setting and Update Reports

3.1. Vice-Chancellor's Update Report (VC)

To note

 3.1 Nov 23 Board update.pdf (4 pages)

3.2. Students' Union at Bournemouth University, President's Report (SUBU President)

To note

 3.2 SUBU President's Report BU Board cover sheet Updated April 2023.pdf (1 pages)

 3.2a SUBU President's Report BU Board Nov 2023.pdf (7 pages)

4. Chair's Items

4.1. Board and Committee Appointments (Chair)

To approve

 4.1 Board and Committee Appointments 24 Nov 23 Board.pdf (3 pages)

4.2. Chair's Action, Written Resolutions, Contracts and Use of the University Seal (Chair)

To note

 4.2 Chairs action Written Resolutions Contracts signed and the Seal.pdf (2 pages)

5. Strategic Matters

5.1. Key Performance Indicators (VC)

To consider and note.

 5.1 KPI Report vFinal.pdf (11 pages)

6. Financial Matters

6.1. Final Annual Reports of the External and Internal Auditors (FD)


6.1.1. External Audit Report as presented to FRC and ARG on 13 November 2023 (FD)

To note

 6.1.1 Audit Completion Report as presented to ARG, FRC.pdf (46 pages)

6.1.2. External Audit Update Report (FD)

To approve

 6.1.2 BDO Board Paper Cover Sheet - 24 November 2023.pdf (2 pages)

 6.1.2a BU - Addendum to Completion Report for ARG - 31 July 2023.pdf (5 pages)

 6.1.2b BU - Letter of Representation 2023 - Final 171123.pdf (5 pages)

6.1.3. Internal Audit Annual Report and Opinion (FD)

To note

 6.1.3 FINAL PwC Internal Audit_Annual Report_22_23.pdf (24 pages)

6.2. Financial Statements - Regulatory Compliance Report (FD)


To consider the assurance provided

 6.2 Financial Statements Regulatory Compliance Report 2023.pdf (3 pages)

 6.2a Appendix 1 OfS Accounts Direction References vFinal.pdf (6 pages)

6.3. Annual Report of the Audit, Risk & Governance Committee (Chair of ARG)

To note

 6.3 ARG Annual Report 2022-23 Cover sheet.pdf (2 pages)

 6.3 ARG Annual Report 2022-23 Draft v1.1.pdf (9 pages)

6.4. Financial Statements 2022/23 (FD)

To approve


 6.4 BU Financial Statements - Cover Sheet - Final.pdf (7 pages)

 6.4a Financial statements Bournemouth University 2022-23 FINAL vBoard.pdf (60 pages)

6.5. Office for Students Annual Financial Return financial forecasts and commentary (FD)

To note

 6.5 Board Paper cover sheet Annual Financial Return 2023 vFinal.pdf (3 pages)

 6.5a Appendix 1 - OfS Return Commentary vFinal.pdf (10 pages)

7. Academic and Student Wellbeing Matters

7.1. Annual Report on Quality and Standards (PVC)

To consider the assurance provided

- 📄 7.1 Quality and Standards Report (Board)v7.pdf (35 pages)
- 📄 7.1a SAR and QIP - BU 2223.pdf (27 pages)

7.2. Annual Report on Partnerships (PVC)

To note

- 📄 7.2 Annual Partnerships Report 2023.pdf (4 pages)

7.3. Annual Report on Student Services and Student Welfare and Wellbeing (COO/Director of Student Services)

To consider the assurance provided

- 📄 7.3 Board - Annual Report on Student Services and Student Welfare 2022-23.pdf (17 pages)

7.4. SQS Annual Report (Chair)

To note

- 📄 7.4 SQS Annual Report 2022-23 Cover sheet.pdf (2 pages)
- 📄 7.4a SQS Annual Report 2022-23.pdf (14 pages)

8. Policy and Governance Matters

8.1. Remuneration Committee's Annual Report (Chair of Remcom)

To approve

- 📄 8.1 Remuneration Committee Draft Annual report coversheet.pdf (2 pages)
- 📄 8.1a Remuneration Committee Annual Report 2023 Draft v3.pdf (9 pages)

8.2. Scheme of Delegation (PVC/Clerk to the Board)

To approve

- 📄 8.2 Scheme of Delegation.Board version.pdf (6 pages)
- 📄 8.2a Appendix 2 (BSCPP Appendix One) Committee Structure.pdf (2 pages)

8.3. Compliance with ongoing conditions of registration with OfS (PVC)

To consider the assurance provided

- 📄 8.3 OfSConditions of Registration.Nov23.Board.pdf (4 pages)

8.3.1. B3 Outcomes Reporting Assurance (PVC)

To consider the assurance provided

- 📄 8.3.1 B3 Outcomes Reporting Assurance_Board version.pdf (9 pages)

8.4. Anti-bribery Policy & Procedures (COO)

To approve

- 📄 8.4 Anti-Bribery Policy and Procedures Cover paper November 2023.pdf (3 pages)
- 📄 8.4a Anti-Bribery Policy and Procedures November 2023.pdf (15 pages)

8.5. Code of Practice on Freedom of Speech (COO)

To approve

- 📄 8.5 CoP Freedom of Speech and Academic Freedom coverpaper.pdf (4 pages)
- 📄 8.5a Code of Practice on Freedom of Speech and Academic Freedom.pdf (9 pages)

8.6. Modern Slavery Statement (COO)

To approve

- 📄 8.6 Modern Slavery Statement Annual Review Paper 2023.pdf (3 pages)
- 📄 8.6a DRAFT Modern Slavery Statement 2023 - TRACKED.pdf (3 pages)

8.7. Annual PREVENT Report to OfS (COO)

To approve

- 📄 8.7 Prevent Report 2022-3 - Board Version.pdf (5 pages)
- 📄 8.7a ADR Accountability declaration.pdf (1 pages)
- 📄 8.7b Prevent2324_10000824.pdf (2 pages)

8.8. Request for Approval of a Donation under the Code of Ethical Fundraising (COO)

Approval to accept or refuse a donation

- 📄 8.8 Consideration of Donation from HappyTiger Oct 2023.pdf (21 pages)

9. Committee Reports

9.1. Finance & Resources Committee (27 October 2023) (Chair of FRC)

To note

- 📄 9.1 Draft Unconfirmed FRC Minutes 27 October 2023.pdf (6 pages)

9.1.1. Management Accounts and Cash-flow forecasts (FD)

To note

- 📄 9.1.1 FRC Management Accounts July 2023 - Final.pdf (16 pages)

9.1.2. FRC Terms of Reference (Chair of FRC)

To approve

- 📄 9.1.2a FRC ToR Cover Sheet.pdf (2 pages)
- 📄 9.1.2bb FRC Terms of Reference Draft Oct 23.pdf (4 pages)

9.2. Audit, Risk & Governance Committee (6 October 2023) (Chair of ARG)

To note

- 📄 9.2 Revised ARG Minutes 6 October 2023 Unconfirmed Draft Unredacted.pdf (12 pages)
- 📄 9.2 Revised ARG Minutes 6 October 2023 Unconfirmed Draft Redacted for Exec.pdf (11 pages)

9.2.1. Risk Register (FD)

To note

- 📄 9.2.1 2023-10 ARG Risk Register Final.pdf (27 pages)



9.3. 9.3. Remuneration Committee Meetings A and B Minutes (5 October 2023) (Chair of Remcom)

To note

- 📄 9.3 a RemCom A Minutes 13 Oct 2023 Confirmed Redacted for Board.pdf (4 pages)
- 📄 9.3 b RemCom B Minutes 13 Oct 2023 Confirmed redacted for the Board.pdf (2 pages)



9.3.1. RemCom Terms of Reference

To approve

-  9.3.1a Annual Review of the Terms of Reference.pdf (2 pages)
-  9.3.1b RemCom Terms of Reference Approved November 2022.pdf (2 pages)


9.4. Nominations Committee Terms of Reference (Chair)

To approve

-  9.4a NomCom Terms of Reference.pdf (2 pages)
-  9.4b NomCom Terms of Reference approved by Board November 2022.pdf (3 pages)

9.5. Student Experience, Quality & Standards Committee (20 September 2023) (Chair)

To note

-  9.5 SQS 20 September 2023 Confirmed.pdf (5 pages)
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10. Any Other Business

10.1. Date of Next Meeting:

Friday, 9th February 2024, 9.30am to 12.30pm. Followed by Strategic Planning session from 1.30pm to 3.30pm.